"REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION

THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor

WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210

Wage Determination No.: 2015-4265 Revision No.: 15

Daniel W. Simms Division of | Director Wage Determinations |

Date Of Last Revision: 04/14/2021

Note: Under Executive Order (EO) 13658 an hourly minimum wage of \$10.95 for calendar year 2021 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1 2015. If this contract is covered by the EO the contractor must pay all workers in any classification listed on this wage determination at least \$10.95 per hour (or the applicable wage rate listed on this wage determination if it is higher) for all hours spent performing on the contract in calendar year 2021. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

State: Maryland

Area: Maryland Counties of Anne Arundel Baltimore Baltimore City Carroll Harford Howard

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		17.44
01012 - Accounting Clerk II		19.59
01013 - Accounting Clerk III		22.30
01020 - Administrative Assistant		32.62
01035 - Court Reporter		23.51
01041 - Customer Service Representative I		14.93
01042 - Customer Service Representative II		16.35
01043 - Customer Service Representative III		18.30
01051 - Data Entry Operator I		16.13
01052 - Data Entry Operator II		17.60
01060 - Dispatcher Motor Vehicle		21.61
01070 - Document Preparation Clerk		18.49
01090 - Duplicating Machine Operator		18.49
01111 - General Clerk I		15.37
01112 - General Clerk II		16.77
01113 - General Clerk III		18.84
01120 - Housing Referral Assistant		25.29
01141 - Messenger Courier		16.90
01191 - Order Clerk I		15.74
01192 - Order Clerk II		17.17
01261 - Personnel Assistant (Employment) I		18.15
01262 - Personnel Assistant (Employment) II		20.32
01263 - Personnel Assistant (Employment) III		22.65
01270 - Production Control Clerk		24.05
01290 - Rental Clerk		16.55
01300 - Scheduler Maintenance		18.07
01311 - Secretary I		18.07
01312 - Secretary II		20.18

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01313	- Secretary III	25.29
01320	- Service Order Dispatcher	19.33
01410	- Supply Technician	32.62
01420	- Survey Worker	20.03
	- Switchboard Operator/Receptionist	15.18
	- Travel Clerk I	17.38
01532	- Travel Clerk II	18.80
	- Travel Clerk III	20.24
	- Word Processor I	16.51
	- Word Processor II	18.54
	- Word Processor III	20.74
	Automotive Service Occupations	
	- Automobile Body Repairer Fiberglass	25.56
	- Automotive Electrician	23.51
	- Automotive Glass Installer	22.15
	- Automotive Worker	22.15
	- Mobile Equipment Servicer	19.89
	- Motor Equipment Metal Mechanic	24.10
	- Motor Equipment Metal Worker	22.15
	- Motor Vehicle Mechanic	24.10
	- Motor Vehicle Mechanic Helper	18.92
	- Motor Vehicle Upholstery Worker	21.81
	- Motor Vehicle Wrecker	22.15
	- Painter Automotive	23.51
	- Radiator Repair Specialist	22.15
	- Tire Repairer	14.07
	- Transmission Repair Specialist	24.10
	Food Preparation And Service Occupations - Baker	14.63
	- Cook I	16.00
	- Cook II	17.43
	- Dishwasher	11.70
	- Food Service Worker	13.33
	- Meat Cutter	21.06
	- Waiter/Waitress	11.53
	Furniture Maintenance And Repair Occupations	11.55
	- Electrostatic Spray Painter	21.93
	- Furniture Handler	15.47
	- Furniture Refinisher	19.46
	- Furniture Refinisher Helper	16.67
	- Furniture Repairer Minor	18.06
	- Upholsterer	20.49
	General Services And Support Occupations	
	- Cleaner Vehicles	12.71
11060	- Elevator Operator	12.71
11090	- Gardener	19.83
11122	- Housekeeping Aide	13.28
	- Janitor	13.28
11210	- Laborer Grounds Maintenance	16.93
11240	- Maid or Houseman	12.96
11260	- Pruner	15.98
11270	- Tractor Operator	18.87
11330	- Trail Maintenance Worker	16.93
	- Window Cleaner	14.07
	Health Occupations	
	- Ambulance Driver	23.89
	- Breath Alcohol Technician	24.35
	- Certified Occupational Therapist Assistant	30.54
	- Certified Physical Therapist Assistant	28.40
	- Dental Assistant	20.36
	- Dental Hygienist	48.26
	- EKG Technician	34.02
	- Electroneurodiagnostic Technologist	34.02
	- Emergency Medical Technician	23.89
120/1	- Licensed Practical Nurse I	21.78

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12072 - Licensed Practical Nurse II		24.35
12073 - Licensed Practical Nurse III		27.14
12100 - Medical Assistant		18.22
12130 - Medical Laboratory Technician		23.48
12160 - Medical Record Clerk		21.64
12190 - Medical Record Technician		24.21
12195 - Medical Transcriptionist		21.23
12210 - Nuclear Medicine Technologist		40.39
12221 - Nursing Assistant I		12.45
12222 - Nursing Assistant II		13.99
12223 - Nursing Assistant III		15.27
12224 - Nursing Assistant IV		17.15
12235 - Optical Dispenser		18.38
12236 - Optical Technician		16.94
12250 - Pharmacy Technician		18.12
12280 - Phlebotomist		19.32
12305 - Radiologic Technologist		33.09
12311 - Registered Nurse I		27.64
12312 - Registered Nurse II		33.44
12313 - Registered Nurse II Specialist		33.44
12314 - Registered Nurse III		40.13
12315 - Registered Nurse III Anesthetist		40.13
12316 - Registered Nurse IV		48.10
12317 - Scheduler (Drug and Alcohol Testing)		30.17
12320 - Substance Abuse Treatment Counselor		22.75
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I		20.99
13012 - Exhibits Specialist II		25.99
13013 - Exhibits Specialist III		31.80
13041 - Illustrator I		22.59
13042 - Illustrator II		27.98
13043 - Illustrator III		34.22
13047 - Librarian		33.88
13050 - Library Aide/Clerk		14.21
13054 - Library Information Technology Systems		30.60
Administrator		
13058 - Library Technician		20.00
13061 - Media Specialist I		21.38
13062 - Media Specialist II		23.91
13063 - Media Specialist III		26.65
13071 - Photographer I		19.93
13072 - Photographer II		22.29
13073 - Photographer III		27.61
13074 - Photographer IV		33.46
13075 - Photographer V		40.45
13090 - Technical Order Library Clerk		17.79
13110 - Video Teleconference Technician		22.87
14000 - Information Technology Occupations		20.01
14041 - Computer Operator I		20.81
14042 - Computer Operator II		23.30
14043 - Computer Operator III		25.96
14044 - Computer Operator IV		28.84
14045 - Computer Operator V	(1)	31.96
14071 - Computer Programmer I	(see 1)	26.36
14072 - Computer Programmer II	(see 1)	
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	20 01
14150 - Peripheral Equipment Operator 14160 - Personal Computer Support Technician		20.81
·		28.84 35.52
14170 - System Support Specialist 15000 - Instructional Occupations		33.32
15010 - Aircrew Training Devices Instructor (Non-Ra	ated)	36.47
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15020	- Aircrew Training Devices Instructor (Rated)	44.06
15030	- Air Crew Training Devices Instructor (Pilot)	52.81
15050	- Computer Based Training Specialist / Instructor	36.47
15060	- Educational Technologist	35.10
15070	- Flight Instructor (Pilot)	52.81
15080	- Graphic Artist	26.73
	- Maintenance Test Pilot Fixed Jet/Prop	45.72
	- Maintenance Test Pilot Rotary Wing	45.72
	- Non-Maintenance Test/Co-Pilot	45.72
15090	- Technical Instructor	26.68
15095	- Technical Instructor/Course Developer	32.64
	- Test Proctor	21.54
15120	- Tutor	21.54
16000 -	Laundry Dry-Cleaning Pressing And Related Occupations	
	- Assembler	12.85
	- Counter Attendant	12.85
	- Dry Cleaner	15.57
	- Finisher Flatwork Machine	12.85
	- Presser Hand	12.85
	- Presser Machine Drycleaning	12.85
	- Presser Machine Shirts	12.85
	- Presser Machine Wearing Apparel Laundry	12.85
	- Sewing Machine Operator	16.79
	- Tailor	17.99
	- Washer Machine	13.46
	Machine Tool Operation And Repair Occupations	13.40
	- Machine-Tool Operator (Tool Room)	25.96
	- Tool And Die Maker	29.69
	Materials Handling And Packing Occupations	29.09
	- Forklift Operator	20.46
	- Material Coordinator	24.05
	- Material Expediter	24.05
	- Material Expediter - Material Handling Laborer	14.94
	- Order Filler	15.88
	- Production Line Worker (Food Processing)	20.46
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	- Shipping Packer	17.97
	- Shipping/Receiving Clerk	17.97
	- Store Worker I	18.66 22.28
	- Stock Clerk	
	- Tools And Parts Attendant	20.46
	- Warehouse Specialist	20.46
	Mechanics And Maintenance And Repair Occupations	30.45
	- Aerospace Structural Welder	38.45
	- Aircraft Logs and Records Technician	33.20
	- Aircraft Mechanic I	37.14
	- Aircraft Mechanic II	38.45
	- Aircraft Mechanic III	39.57
	- Aircraft Mechanic Helper	30.16
	- Aircraft Painter	35.80
	- Aircraft Servicer	33.20
	- Aircraft Survival Flight Equipment Technician	35.80
	- Aircraft Worker	34.53
23091	- Aircrew Life Support Equipment (ALSE) Mechanic	34.53
I		
	- Aircrew Life Support Equipment (ALSE) Mechanic	37.14
II		
	- Appliance Mechanic	23.84
	- Bicycle Repairer	18.63
	- Cable Splicer	30.75
	- Carpenter Maintenance	24.02
	- Carpet Layer	27.08
23160	- Electrician Maintenance	27.98
23181	- Electronics Technician Maintenance I	31.98
	- Electronics Technician Maintenance II	33.17
23183	- Electronics Technician Maintenance III	34.40

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23260 - Fabric Worker	25.09
23290 - Fire Alarm System Mechanic	26.49
23310 - Fire Extinguisher Repairer	23.96
23311 - Fuel Distribution System Mechanic	26.06
23312 - Fuel Distribution System Operator	22.23
23370 - General Maintenance Worker	21.43
23380 - Ground Support Equipment Mechanic	37.14
23381 - Ground Support Equipment Servicer	33.20
23382 - Ground Support Equipment Worker	34.53
23391 - Gunsmith I	23.96
23392 - Gunsmith II	26.10
23393 - Gunsmith III	28.07
23410 - Heating Ventilation And Air-Conditioning	33.15
Mechanic	
23411 - Heating Ventilation And Air Contidioning	34.32
Mechanic (Research Facility)	
23430 - Heavy Equipment Mechanic	28.76
23440 - Heavy Equipment Operator	24.37
23460 - Instrument Mechanic	33.74
23465 - Laboratory/Shelter Mechanic	27.06
23470 - Laborer	14.98
23510 - Locksmith	25.73
23530 - Machinery Maintenance Mechanic	27.39
23550 - Machinist Maintenance	28.88
23580 - Maintenance Trades Helper	18.27
23591 - Metrology Technician I	33.74
23592 - Metrology Technician II	34.93
23593 - Metrology Technician III	35.94
23640 - Millwright	30.74
23710 - Office Appliance Repairer	21.24
23760 - Painter Maintenance	21.91
23790 - Pipefitter Maintenance	29.95
23810 - Plumber Maintenance	28.87
23820 - Pneudraulic Systems Mechanic	28.07
23850 - Rigger	26.81
23870 - Scale Mechanic	26.10
23890 - Sheet-Metal Worker Maintenance	26.10
23910 - Small Engine Mechanic	22.00
23931 - Telecommunications Mechanic I	28.17
23932 - Telecommunications Mechanic II	31.26
23950 - Telephone Lineman	33.99
23960 - Welder Combination Maintenance	27.44
23965 - Well Driller	27.72
23970 - Woodcraft Worker	28.07
23980 - Woodworker	23.96
24000 - Personal Needs Occupations	
24550 - Case Manager	17.42
24570 - Child Care Attendant	12.73
24580 - Child Care Center Clerk	15.95
24610 - Chore Aide	13.35
24620 - Family Readiness And Support Services	17.42
Coordinator	
24630 - Homemaker	17.42
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	30.25
25040 - Sewage Plant Operator	22.79
25070 - Stationary Engineer	30.25
25190 - Ventilation Equipment Tender	24.56
25210 - Water Treatment Plant Operator	22.79
27000 - Protective Service Occupations	
27004 - Alarm Monitor	24.00
27007 - Baggage Inspector	15.01
27008 - Corrections Officer	24.23
27010 - Court Security Officer	27.80
27030 - Detection Dog Handler	17.85

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27040	- Detention Officer	24.23
27070	- Firefighter	31.38
27101	- Guard I	15.01
	- Guard II	17.85
27131	- Police Officer I	31.94
27132	- Police Officer II	35.50
	Recreation Occupations	
	- Carnival Equipment Operator	13.80
	- Carnival Equipment Repairer	14.50
	- Carnival Worker	11.69
	- Gate Attendant/Gate Tender	16.34
	- Lifeguard	12.13
	- Park Attendant (Aide)	18.27
	- Recreation Aide/Health Facility Attendant	13.33
	- Recreation Specialist	22.63
	- Sports Official	14.55
	- Swimming Pool Operator	15.87
	Stevedoring/Longshoremen Occupational Services	24 50
	- Blocker And Bracer	31.58
	- Hatch Tender	31.58
	- Line Handler	31.58
	- Stevedore I	30.36
	- Stevedore II	32.75
	Technical Occupations - Air Traffic Control Specialist Center (HFO) (see 2)	45.22
	• • • • • • • • • • • • • • • • • • • •	45.33 31.26
	Air Traffic Control Specialist Station (HFO) (see 2)Air Traffic Control Specialist Terminal (HFO) (see 2)	34.43
	- Archeological Technician I	20.19
	- Archeological Technician II	22.60
	- Archeological Technician III	27.98
	- Cartographic Technician	27.98
	- Civil Engineering Technician	27.18
	- Cryogenic Technician I	30.60
	- Cryogenic Technician II	33.80
	- Drafter/CAD Operator I	20.19
	- Drafter/CAD Operator II	22.60
	- Drafter/CAD Operator III	25.19
	- Drafter/CAD Operator IV	31.00
	- Engineering Technician I	22.92
	- Engineering Technician II	25.72
	- Engineering Technician III	28.79
	- Engineering Technician IV	35.64
	- Engineering Technician V	43.61
	- Engineering Technician VI	52.76
	- Environmental Technician	28.74
30095	- Evidence Control Specialist	27.63
30210	- Laboratory Technician	23.38
30221	- Latent Fingerprint Technician I	27.85
30222	- Latent Fingerprint Technician II	30.76
30240	- Mathematical Technician	33.86
	- Paralegal/Legal Assistant I	21.99
	- Paralegal/Legal Assistant II	27.24
	- Paralegal/Legal Assistant III	33.32
	- Paralegal/Legal Assistant IV	40.32
	- Petroleum Supply Specialist	33.80
	- Photo-Optics Technician	27.98
	- Radiation Control Technician	33.80
	- Technical Writer I	27.89
	- Technical Writer II	34.11
	- Technical Writer III	41.28
	- Unexploded Ordnance (UXO) Technician I	28.81
	- Unexploded Ordnance (UXO) Technician II	34.86
	- Unexploded Ordnance (UXO) Technician III	41.78
	- Unexploded (UXO) Safety Escort- Unexploded (UXO) Sweep Personnel	28.81 28.81
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30501 - Weather Forecaster I		31.00
30502 - Weather Forecaster II		37.71
30620 - Weather Observer Combined Upper Air Or	(see 2)	25.19
Surface Programs	, ,	
30621 - Weather Observer Senior	(see 2)	27.98
31000 - Transportation/Mobile Equipment Operation Occ	cupations	
31010 - Airplane Pilot		34.86
31020 - Bus Aide		18.71
31030 - Bus Driver		24.07
31043 - Driver Courier		18.89
31260 - Parking and Lot Attendant		12.60
31290 - Shuttle Bus Driver		18.59
31310 - Taxi Driver		15.07
31361 - Truckdriver Light		19.85
31362 - Truckdriver Medium		20.79
31363 - Truckdriver Heavy		23.75
31364 - Truckdriver Tractor-Trailer		23.75
99000 - Miscellaneous Occupations		
99020 - Cabin Safety Specialist		17.00
99030 - Cashier		11.73
99050 - Desk Clerk		13.78
99095 - Embalmer		35.87
99130 - Flight Follower		28.81
99251 - Laboratory Animal Caretaker I		15.99
99252 - Laboratory Animal Caretaker II		16.81
99260 - Marketing Analyst		31.11
99310 - Mortician		35.87
99410 - Pest Controller		23.80
99510 - Photofinishing Worker		16.07
99710 - Recycling Laborer		16.17
99711 - Recycling Specialist		18.01
99730 - Refuse Collector		15.26
99810 - Sales Clerk		12.32
99820 - School Crossing Guard		14.00
99830 - Survey Party Chief		30.87
99831 - Surveying Aide		16.83
99832 - Surveying Technician		25.65
99840 - Vending Machine Attendant		16.35
99841 - Vending Machine Repairer		19.43
99842 - Vending Machine Repairer Helper		16.35

Note: Executive Order (EO) 13706 Establishing Paid Sick Leave for Federal

Contractors applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1 2017. If this contract is covered by the EO the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness injury or other health-related needs including preventive care; to assist a family member (or person who is like family to the employee) who is ill injured or has other health-related needs including preventive care; or for reasons resulting from or to assist a family member (or person who is like family to the employee) who is the victim of domestic violence sexual assault or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.54 per hour up to 40 hours per week or \$181.60 per week or \$786.93 per month

HEALTH & WELFARE EO 13706: \$4.22 per hour up to 40 hours per week or \$168.80 per week or \$731.47 per month*

*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706 Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor 3 weeks after 8 years and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor wherever employed and with the predecessor contractors in the performance of similar work at the same Federal facility. (See 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day Martin Luther King Jr.'s Birthday Washington's Birthday Memorial Day Independence Day Labor Day Columbus Day Veterans' Day Thanksgiving Day and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b) this wage determination does not apply to any employee who individually qualifies as a bona fide executive administrative or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally because job titles vary widely and change quickly in the computer industry job titles are not determinative of the application of the computer professional exemption. Therefore the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures including consulting with users to determine hardware software or system functional specifications;
- (2) The design development documentation analysis creation testing or modification of computer systems or programs including prototypes based on and related to user or system design specifications;
- (3) The design documentation testing creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementioned duties the performance of which requires the same level of skills. (29 C.F.R. 541.400).
- 2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

** HAZARDOUS PAY DIFFERENTIAL **

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance explosives and incendiary materials. This includes work such as screening blending dying mixing and pressing of sensitive ordnance explosives and pyrotechnic compositions such as lead azide black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization modification renovation demolition and maintenance operations on sensitive ordnance explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with or in close proximity to ordnance (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands face or arms of the employee engaged in the operation irritation of the skin minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving unloading storage and hauling of ordnance explosive and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance explosives and incendiary material differential pay.

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract by the employer by the state or local law etc.) the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition where uniform cleaning and maintenance is made the responsibility of the employee all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount or the furnishing of contrary affirmative proof as to the actual cost) reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However in those instances where the uniforms furnished are made of ""wash and wear"" materials may be routinely washed and dried with other personal garments and do not require any special treatment such as dry cleaning daily washing or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract by the contractor by law or by the nature of the work there is no requirement that employees be reimbursed for uniform maintenance costs.

** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS **

The duties of employees under job titles listed are those described in the ""Service Contract Act Directory of Occupations"" Fifth Edition (Revision 1) dated September 2015 unless otherwise indicated.

** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE Standard Form 1444 (SF-1444) **

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e. the work to be performed is not performed by any classification listed in the wage determination) be classified by the contractor so as to provide a reasonable relationship (i.e. appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification wage rate and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are

included in a contract a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award the contractor prepares a written report listing in order the proposed classification title(s) a Federal grade equivalency (FGE) for each proposed classification(s) job description(s) and rationale for proposed wage rate(s) including information regarding the agreement or disagreement of the authorized representative of the employees involved or where there is no authorized representative the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action together with the agency's recommendations and pertinent information including the position of the contractor and the employees to the U.S. Department of Labor Wage and Hour Division for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt the Wage and Hour Division approves modifies or disapproves the action via transmittal to the agency contracting officer or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request the ""Service Contract Act Directory of Occupations"" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember it is not the job title but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split combine or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1))."